

Northwest Louisiana Human Service District (NLHSD) – Region 7  
Monday, November 28, 2011  
5:30 p.m.  
1525 Fairfield Avenue; 5<sup>th</sup> Floor Conference Room – Shreveport, LA

The regular monthly meeting of the Board of Directors of the NLHSD was held on Monday, November 28, 2011 at 5:30 pm. In attendance: Fred Jones, Marcelle Slaughter, Jerri Lee, Margaret Lowery, David Melville, Roland Pippin, Chris Nolen, and Njeri Camara. DHH Staff present: Russell Semon and Wendy Goad.

Russell Semon provided a detailed review and update of past meetings orient new members on the Bylaws, Governance Manual and Governance Process. The tentative timeframe to complete Phase I of the Readiness Process by February has been pushed back to possibly late March or early April, 2012. This act pushes the target for completion of Phase II to August, 2012. It is anticipated that by FY 2014, the board enters into MOU for joint management of the District along with the State. Mileage reimbursement becomes available after successful completion of Readiness Assessment (RA) Phase I. All board members are to send resume/CV to Njeri and she will forward to Russell. [njericamara@yahoo.com](mailto:njericamara@yahoo.com)

The Board will host a stakeholder forum prior to the actual RA to inform the community about the development of the HSD. Vehicles for feedback can include surveys of clients, comments from providers and general public input on program services. The week of January 23-27, 2012 was identified as a target week for the forum. Set time is 3:30 p.m. Projected attendance is 100. Site choices include BPCC, LSUS, Centenary, and SUSLA.

Njeri will contact venues for space availability and dates. Wendy Goad will consult Region 6 colleague on funding protocol for refreshments. Possible funding sources include the police juries/parish commission, the sheriff's office, provider sponsors. Reports will be heard/at the December meeting and board decisions made for follow through. DHH program offices will assist with forum information dissemination to contract providers, provider networks, advocacy groups, clients and families.

The board will outline the forum program at the December board meeting scheduled for December 12, @ 5:30 p.m. regular meeting place. The meeting will include a mock RA to help identify forum presenters. It is expected that the Deputy Secretary or her designee will also participate at the forum.

No other business to be conducted, Marcelle adjourned the meeting at 6:53 p.m.

Respectfully submitted, *Njeri Camara*, Interim Secretary